

The Corporation of the Township of Whitewater Region

By-law Number 17-09-992

Being a by-law to establish through Terms of Reference the Recreation Advisory Committee and appoint its members

Whereas, Section 11(3)5 of the Municipal Act, 2001 S.O. 2001, c.25 as amended provides the municipality with broad authority within the sphere of culture, parks, recreation and heritage; and

Whereas, Council deems it expedient and necessary to establish a Recreation Advisory Committee;

Now therefore Council of the Corporation of the Township of Whitewater Region enacts as follows:

1. That the Recreation Advisory Committee is hereby established.
2. That the Terms of Reference, included as Schedule A and forming part of this by-law, are hereby adopted.
3. That the following persons are hereby appointed at the pleasure of Council for the term expiring on November 30, 2018 or at such earlier time Council considers appropriate:

Councillor Chris Olmstead - Chair
Mayor Hal Johnson – Co-Chair

Dave Alexander (Foresters Falls Recreation Association)
Heather Corrigan (former Cobden & District Recreation Association)
Neil Nicholson (Westmeath & District Recreation Association)
Sheila Wishart (Beachburg Recreation Association)

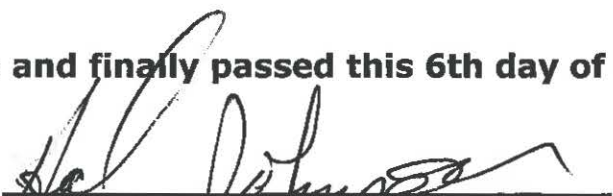
Cameron Dubé (Beachburg Off-Road Cycling Association)
Cheryl Spottswood (Whitewater Activity Group)
Mike Wendorf (Tour de Whitewater, Riverview Seniors)

Ivan Burton (at large – resident)

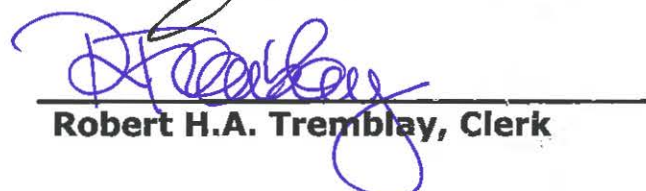
Jordan Durocher, Manager of Community Services
Hugh Martin, Supervisor of Arenas & Parks
Debbie Ready, Accounts Receivable/CS Coordinator (Recording Secretary)

4. That this by-law shall come into force and take effect upon being passed by Council.

Read a first, second and third time and finally passed this 6th day of September, 2017.



Hal Johnson, Mayor



Robert H.A. Tremblay, Clerk

**Terms of Reference
Whitewater Region
Recreation Advisory Committee**

1. Mandate

The Recreation Advisory Committee provides a collaborative forum for discussion of recreation and community ideas, opportunities, and matters of common interest in the Township of Whitewater Region.

2. Focus

The Recreation Advisory Committee will provide advice to Council and staff to position the Township as a great place to live, play and visit. It will assist the Township to identify and recommend opportunities for effective parks, recreation and cultural experiences, foster a positive community image, promote the enhanced quality of life the Township offers, and enhance and support existing programs and services. In addition, it will act as the main stakeholder committee for the Recreation Master Plan project.

The Advisory Committee serves as a sounding board and consultative body.

3. Term

The Recreation Advisory Committee will be appointed by Council consistent with appointment practices. The term of appointment will correspond to the term of Council. Vacancies will be filled on an as-needed basis.

4. Composition

The Advisory Committee will be comprised of community leaders, strategic partners, and municipal officials.

Seven to nine volunteer representatives shall be appointed on the recommendation of the Mayor with representation, where possible, from the following stakeholders:

- Recreation Associations
- Seniors Groups
- Service Clubs
- Sports/Acting Living Groups.

Two members of Whitewater Region Council shall be appointed on the recommendation of the Mayor.

The following staff will serve as resources:

- Manager of Community Services
- Supervisor of Arenas & Parks
- Accounts Receivable/Customer Service Coordinator (Recording Secretary).

The advisory committee is committed to acting in an ethical manner with the avoidance of conflict of interest as a body and as individuals, while meeting legislative requirements.

5. Compensation

No compensation shall be made to members of the Recreation Advisory Committee for their participation.

6. Attendance and Procedures

A member of Council will serve as Chair.

A quorum comprised of more than 50 per cent of appointed members will be required to hold a meeting. In order to maintain a strong level of commitment, members who are absent for three consecutive meetings (without good cause) will be deemed to have resigned.

The advisory committee will work in a collaborative manner seeking consensus. Recommendations shall be formulated for consideration by Council.

7. Meetings

All meetings of the advisory committee shall be open to the public and held within Whitewater Region. Generally, meetings will take place on a weekday evening in the Council Chamber at 44 Main Street, Cobden or as specified in the agenda.

Meeting agendas shall generally be posted to the municipal website one week in advance. Minutes shall be posted once approved at the next meeting. Minutes will be included on the Council Agenda for information.

Up to six meetings per year will be held with meetings generally taking place every other month.